

Warehouse/Shop Steward

Company Overview

Anura Energy is an energy efficiency services provider that delivers a wide range of energy-saving solutions to meet the energy saving goals for our clients and customers. Our efforts include program design, project management, project fulfillment and data analysis. Our company strives to deliver value at every touch point with a team of enthusiastic and hardworking individuals.

Position Summary

Our growing company is seeking to hire a seeking a highly organized and energetic Warehouse/Shop Steward to oversee and maintain the shop/warehouse at our Naperville, Illinois location. This role requires someone who is extremely reliable, organized, and possesses the ability to multi-task and prioritize important activities. This role requires the ability to identify and resolve problems in a timely manner, be resourceful, is self-motivated and has a can-do attitude.

Location

Naperville, Illinois

Position Responsibilities

- Maintaining shop cleanliness and organization
- Assist with checking/maintaining tools & equipment
- Assist with checking/maintaining fleet vehicles
- Deliver parts/materials to job sites
- Assisting with inventory control
- Staging parts/materials for scheduled work
- Other duties as assigned and as business dictates

Position Qualifications

- Minimum high school diploma or GED
- Valid driver's license with a clean driving record
- Ability to lift/move items that may be over 50 pounds
- Technical/mechanical knowledge and aptitude
- Effective verbal and written communication skills
- Ability to work independently and with a team
- Knowledge of basic warehouse management techniques

Full time hours – option for split schedule: weekdays 6-11am and 4-6pm

Pay range \$18 - \$25/hour depending on experience.

Opportunities for professional growth, overtime and performance pay.

Drug and smoke free environment. Must be able to pass background check and have a clean driving record.